

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on November 8, 2017 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez	S. Testa
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Johnston	R. Smith	
J. Santagata	M. Testa Jr.	

CHAIRMAN: FIRST ORDER OF BUSINESS: #6 Adopt Resolution R-31-2017 appointing Mary Fenselau to the position of Clerk Typist effective January 1, 2018 through December 31, 2018.

I need a motion to adopt Resolution R-31-2017 appointing Mary Fenselau to the position of Clerk Typist in the BBMUA for the period of January 1 through December 31, 2018 at a rate of \$12.14 per hour for a maximum of 25 hours per week per civil service rules and regulations.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

ENGINEER’S REPORT: #2 Letter from Malathi Prabhu of the State of NJ DEP Division of Water Supply & Geoscience Water System Operations Element Bureau of Water System Engineering to Mr. Steve Filipone of Engineer Design Associates regarding the application dated October 3, 2017 for the Liberty Village project. The application was reviewed for Administrative Completeness and found to be incomplete. The major administrative components listed must be revised and returned with the reapplication to be assigned for technical review.

#7 Letter to Susan Rosenwinkel, Section Chief of the Division of Water Quality Bureau of Safe Drinking Water Permitting from Dennis Yoder of Remington, Vernick & Walberg regarding the NJPDES Permit Modification for additional discharge from 400,000 gpd to 600,000 gpd.

#8 Letter to Ed Wengrowski of the New Jersey Pinelands Commission from Dennis Yoder of Remington, Vernick & Walberg regarding the Wastewater Treatment Plant NJPDES Permit requesting a discharge increase from 400,000 gpd to 600,000 gpd.

#9 Letter to Avi Argaman of the New Jersey DEP Division of Watershed Management Bureau of Watershed Regulation from Dennis Yoder of Remington, Vernick & Walberg regarding the amendment of the Water Quality Management Plant for the BBMUA Wastewater Treatment Plant requesting a discharge increase from 400,000 gpd to 600,000 gpd.

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #3 Notice of Elected Official Liability Seminars for the NJMEL. Please let me know which date you would like to attend so I can register you. I will not be able to attend this year but I am going to complete the training online.

#4 Notice of regular meetings for the BBMUA for the year 2018 scheduled for your approval.

#5 List of the 2018 Holiday Schedule for the BBMUA. These holidays are the approved holidays per the employee contracts and memorandum of agreements.

#10 Memo from PERMA Risk Management Services advising us that our 2017 Dividend will be in the amount of \$6,246.61. This is a decrease of \$560.69 from last year's awarded amount.

Every year we purchase Safety Incentive Gift Certificates for the employees with a portion of this dividend. Does the board want to approve purchasing the gift certificates again this year? Last year we purchased 9 @ \$100.00 and got one free for a total of 10 certificates. If the Maplewood is still offering this we could do the same. Otherwise we would have to purchase 10.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on October 25, 2017. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Letter from Gregory Carroll, Director of the Technical Support Center of the US Environmental Protection Agency Office of Ground Water and Drinking Water regarding the Small PWS Registration for the Fourth Unregulated Contaminant Monitoring Rule.

#11 Quotation from M&S Service Company, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2018 is \$4,606.00. This is \$90.00 more than last year. M&S Service is the only company who can service this equipment.

I need a motion to approve the renewal of the annual service contract with M&S Service Company, Inc. for the Healy Ruff/Eaton Service contract in the amount not to exceed \$4,606.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 11. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on December 13, 2017 at 7:00 p.m. This is an important meeting. We are scheduled to adopt our approved 2018 budget at this meeting. Please make every effort to attend.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata